



## Application

2018-2019 School Year

Child's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex M F Phone \_\_\_\_\_

Parents' Names \_\_\_\_\_

E-mail Address \_\_\_\_\_

Address \_\_\_\_\_ Zip Code \_\_\_\_\_

**We wish to enroll our child in: (circle class, session, and days preferred\*)**

### 2/3 Class (2 years old by 9/01/18)

Tuesday/Thursday

Monday/Wednesday/Friday

Monday-Friday

### 3/4 Class (3 years old by 9/01/18)

3 days

4 days

5 days

M

T

W

TH

F

### 4/5 Class (4 years old by 9/01/18)

4 days

5 days

M

T

W

TH

F

\*Preferred days are on a first come, first served basis.

Please attach your non-refundable registration fee in the amount of \$100 per child. Your check should be made payable to **Unity Preschool**.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Tuition assistance is available for families who qualify. Please contact Annie Hughes at 847-869-7170 for more information regarding our tuition assistance policy.**

# Tuition Schedule

2018-2019

<u>Number of Days</u>	<u>Annual Tuition</u>	<u>Quarterly</u>
2-day tuition	\$2629	\$657
3-day tuition	\$3592	\$898
4-day tuition	\$4424	\$1106
5-day tuition	\$4957	\$1239

**We are offering three payment options for the 2018-2019 school year:**

**Option 1:** One payment for the full tuition amount made on or before May 1, 2018, will receive a 2% discount.

Number of Days	Annual Tuition minus 2%
2-day tuition	\$2576
3-day tuition	\$3520
4-day tuition	\$4336
5-day tuition	\$4858

**Option 2:** Quarterly installments due on or before (see above):

May 1, 2018  
September 1, 2018  
December 1, 2018  
February 1, 2019

**Option 3:** Nine monthly payments due on or before the first of each month, beginning May 1, 2018, through January 1, 2019. A 2% service fee has been added to monthly payments.

Number of Days	Monthly Payment
2-day	\$298
3-day	\$407
4-day	\$501
5-day	\$562

## Tuition Payment Plan

We the undersigned have elected to pay Unity Preschool:

\_\_\_\_\_ One annual payment due on or before May 1, 2018

\_\_\_\_\_ Four quarterly installments due on or before May 1, September 1, December 1, and February 1

\_\_\_\_\_ Nine equal installments due on or before the first of each month, May through January

**Late payment policy:** If tuition is not paid by the due date, a late fee of \$10.00 will be charged. If tuition is two months in arrears, a late fee of \$25.00 will be charged. If tuition is three months in arrears, the child may be dismissed from school.

**Returned check policy:** Any returned checks will result in a \$12 fee to cover bank charges.

Parents' Names: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Class and Days of Enrollment \_\_\_\_\_

**Important note:** If Unity has not received the May 1 payment by May 2, we will offer your spot to a family on our waiting list.

## Tuition Refund Policy

If a student drops:

- Between May 1 and September 1, regardless of payment option, one month of tuition is non-refundable.
- After September 1, there are no tuition refunds for Option 2 or Option 3.
- Between September 1 and December 1, half of the payment will be refunded for Option 1.
- After December 1, there are no tuition refunds.

A copy of this document will be furnished upon request. The original will be held in the school's files.