

UNITY PRESCHOOL
Application Form
2017-2018 School Year

Child's Name _____

Date of Birth _____ Sex M F Phone _____

Address _____ Zip Code _____

Parent's Names _____

E-mail Address _____

We wish to enroll our child in: (circle class, session, and days preferred)

2/3 Class (9:15-11:45a.m.) (2 years old by 9/01/17)

Tuesday/Thursday Monday/Wednesday/Friday or Monday-Friday

3, 4 Class (9:15-11:45am) (3 years old by 9/01/17)

3 days 4 days 5 days

M T W TH F

4/5's Class (9:15-11:45a.m.) (4 years old by 9/01/17)

4 days 5 days

M T W TH F

Please attach your non-refundable registration fee in the amount of \$100 per child. Your check should be made payable to **Unity Preschool**.

Parent Signature _____ **Date** _____

Tuition assistance is available for families who qualify. Please contact Annie Hughes at 847-869-7170 for more information regarding our tuition assistance policy.

**TUITION SCHEDULE
2017-2018**

Number of Days	Annual Tuition	Quarterly
2-day tuition	\$2552	\$638.00
3-day tuition	\$3487	\$871.75
4-day tuition	\$4295	\$1073.75
5-day tuition	\$4813	\$1203.25

We are offering THREE payment options for the 2017-2018 school year:

Option 1: One payment for the full tuition amount made on or before May 1, 2017 will receive a 2% discount.

Number of Days	Annual Tuition minus 2%
2-day tuition	\$2501
3-day tuition	\$3417
4-day tuition	\$4209
5-day tuition	\$4717

Option 2: Four equal installments based on total tuition (see above) for the 2017-2018 school year will be due as follows:

**May 1, 2017
September 1, 2017
December 1 2017
February 1, 2018**

Option 3: Nine monthly payments due on the 1st of each month, May 1, 2017 through January 1, 2018. A 2% service fee has been added to monthly payments.

Number of Days	Monthly Payment
2-day	\$289
3-day	\$395
4-day	\$487
5-day	\$545

Tuition Late Fee Policy

A \$10.00 late fee shall be assessed to all unpaid invoices on the 10th of the month in which the payment is due. All UNPAID BALANCES, INCLUDING LATE FEES, must be settled before registration will be honored in any other new program.

Please Note: IF THE MAY 1ST PAYMENT IS NOT RECEIVED BY MAY 2nd WE WILL FILL YOUR SLOT WITH A NAME ON OUR WAITING LIST

Tuition Refund Policy

If a student drops:

- Between May 1st and September 1st, regardless of payment option 1 monthly tuition payment is non-refundable (per option 3).
- After September 1, there are no tuition refunds for Option 2 or Option 3.
- Between September 1 and December 1, half of the payment will be refunded for Option 1.
- After December 1, there are no tuition refunds.

We the undersigned will make payments to Unity Preschool

_____ One annual payment due May 1, 2017

_____ Four equal installments due May 1, September 1, December 1 and February 1

_____ Monthly: Nine equal payments due on the 1st of each month, May 1st through January 1st.

Late payment policy: If tuition is not paid by the due date, a late fee of \$10.00 will be charged. If tuition is two months in arrears, a late fee of \$25.00 will be charged. If tuition is three months in arrears, the child may be dismissed from school

Parent's Name (printed): _____

Parent Signature: _____ Date: _____

Address: _____

Child's Name: _____

Class and # of days _____

E-mail _____

A copy of this document will be furnished upon request. The original will be held in the school's files.